

Title: General School Regulations

Policy Statement:

The Board has issued General School Regulations for the safety and welfare of the students, to promote an environment for learning, and to ensure care of the school facility.

Approved: M. Lynn Gullackson
(Chair of the Board)

May, 2016
(Date)

First Approval Date: May 2016

To Be Reviewed: May 2020

Review and Amendment Date(s): April 25, 2018

Stakeholders Consulted (Date): April 17, 2018

Reference Documents:

Discipline Policy, Part 2, Section 2, Category 2
Lakeland Catholic School District Disciplinary Policy (2012)
Alberta Education Guide to Education (2014)

Principles:

The Association is dedicated to maintaining an environment that supports trust, respect, honesty, civility, free inquiry, creativity, and an open exchange of ideas. Individual rights are best protected by a commitment to mutual respect. The procedures, rights, and safeguards outlined in this policy are indispensable to achieving the goals desired.

Definitions:

Principal means a principal as defined in the School Act, a superintendent or designee in respect to fulfilling obligations under section 113 of the School Act.

Teacher means an individual who is required to hold a certificate of qualification as a teacher and who is responsible for the provision of instruction or supervision under section 18 of the School Act, or an individual whose qualifications are approved by the Minister and is employed to teach under section 28(2)(b)(iii) of the School Act.

A. Report Cards and Parent-Teacher Interviews

1. Report cards are issued three times a year.
2. Formal Parent-Teacher Interviews are scheduled in November and March of each year. Informal conferences are encouraged as needed. Staff, parents or students may initiate these conferences.

B. Homework Policy

1. Trinity Christian believes in keeping homework assignments to a minimum. However, students of all grade levels should expect homework throughout the week, if they are unable to keep up in class.
2. Parents are expected to work closely with their child to ensure the work is completed. Late assignments will be penalized. If parents or guardians are concerned over matters related to homework, they should contact the child's teacher to discuss the matter.
3. Late assignments will incur a penalty which may have a bearing on the student's final mark.

C. Student Agenda

1. Students are expected to use an agenda to record their daily assignments and to provide a channel of communication between the parents and the teachers.

D. Student Conduct

1. A student will obey and respect their teacher.
2. A student will show respect to other staff, substitutes and those who hold authority within the school.
3. As per the Bullying Policy, bullying, mocking, fighting, and deliberately insulting or ostracising one's peer's is strictly forbidden.
4. A student will ensure that their personal conduct does not physically or emotionally harm others.
5. A student will ensure that their personal conduct does not damage school equipment or property.
6. A student will ensure that their personal conduct does not interfere with another's opportunity to learn.
7. A student should ensure that they treat others with the same, or a greater, amount of respect as they wish to be treated.
8. Genuine inter-sex friendships are encouraged; however, physical contact between the sexes is not permitted on school grounds.
9. Students are not permitted to use coarse or questionable language.
10. Students will not use abusive or intimidating language on the premises.
11. Unless explicitly directed by an instructor, no object may be thrown within the facilities. Students may not throw snowballs or rocks anywhere on school grounds.
12. There is no running within the facilities unless otherwise directed by an instructor.
13. Fire extinguishers may not be tampered with. Only in an emergency may a student handle an extinguisher.
14. Explosive materials (matches, lighters, bullets) are not permitted on school grounds. Knives, other than eating utensils, are not permitted.

15. Outside music, books, magazines, games, phones, tablets and other forms of entertainment are not permitted; unless they are in fulfillment of an assignment and explicitly permitted by an instructor. Any such articles found in a student's possession will be taken from the student, and returned only when the administration deems suitable.
16. No student may take disciplinary measures into their own hands.

E. In-School Student Dress Code

The Association realizes the difficulty facing many students in matter of dress, and has outlined the dress code to assist students in making appropriate choices and to assist staff in counseling and judiciously enforcing standards.

Furthermore, the Association depends on parents and guardians to supervise fully the appearance of the student. Although not every home may fully agree with the standards outlined below, they have a responsibility to enforce them if they choose to have their child attend Trinity Christian.

1. The Trinity Christian Dress code encourages appropriateness, neatness and cleanliness.
2. If questions arise on an article of clothing, accessory or manner of dress, the principal's decision will be the final word on the matter.
3. Styles should be in moderation. Faddish and extreme dress and hairstyles should be avoided or covered/removed before entering the facility. (E.g. permanent tattoos, excessive body piercings and clothing that exposes undergarments).
4. Clothing bearing words or imagery advertising or portraying the following are prohibited:
 - a. alcohol, tobacco or drugs
 - b. problematic TV programs or movies
 - c. derogatory or insulting sayings or quotations
 - d. offensive language
 - e. sexual or violent imagery
5. Students may wear neat and modest shorts when the weather is appropriate.
6. Clothing may not be unduly torn and tattered.
7. Clothing must be modest and the fit should not draw uncalled-for attention.
8. The top of sleeveless shirts must reach the edge of the shoulder.
9. Belly shirts are not permitted.
10. See through attire is not permitted.
11. Purposefully overly tight clothing is not permitted.
12. Hats are not to be worn by inside the building unless one has received permission from the school staff or administration.