

Procedure: School Assessment Plan

Procedural Statement:

The Guide to Education requires that student progress be assessed in relation to the outcomes outlined in the programs of study and/or ISP. This information will be outlined in the school assessment plan, and monitored by the Principal to ensure consistency of practice. - TCSA Assessment and Reporting of Student Learning (2018) A.1,2

Approved: Richard Schienbein
(Principal)

April 25, 2018
(Date)

Revised: August 31, 2018

Referenced Documents:

Alberta Education Guide to Education (2014)

TCSA Assessment and Reporting of Student Learning Policy

A. Principles

1. Evaluation will use a variety of different guidelines, including, but not limited to rubrics, keys, scoring guides, exemplars, rationales and/or standardized tests.
2. The purpose of summative evaluation is to assess students' knowledge at the end of a teaching unit, term or year.
3. Examinations should be administered under optimal conditions to ensure that students have the greatest opportunity to demonstrate their knowledge.
4. Our purpose is not to put obstacles in their way of students which might prevent acquired knowledge from being demonstrated, but to assess areas of growth and development, in order to facilitate learning in area(s) of difficulty for the student.
5. Trinity Christian School understands that students learn in different ways and have different strengths and weaknesses. It is our goal to consider different approaches and conditions under which examinations are given in order to best demonstrate understanding.

B. Reporting Practices and Procedures

1. Report cards will be used with all grade levels.
2. Report cards are issued three times a year, stating the student's academic performance, work habits and social development.
3. Report cards will be clear and easy to understand for parents and students and will be followed-up with discussion with parents/guardians.
4. Daily agendas are additional means of informally communicating achievement and goals with the parents.

C. Testing

1. Student achievement will be monitored using the Stanford Achievement Test Series in the fall and in the spring.
2. Students in Grades 6 and 9 will be evaluated using the Alberta Provincial Achievement Testing, unless parents request their child be exempted.

3. Grade 12 students will participate in Provincial Diploma Examinations.

D. Accommodations

1. Students may be given more time to complete their examination. The amount of time should be determined by the Teacher prior to each examination.
2. Some students require a quiet setting or a special environment. The Principal may decide on the setting for examinations.
3. Trinity Christian School allows for accommodation for students having sensorial limitations such as a hearing impairment, a visual impairment or a severe motor impairment.
4. Students having specific learning disabilities such as dyslexia or dysgraphia may also be entitled to special adaptations such as a reader, use of a computer or a scribe.
5. Scribes and readers may not interpret information for students.
6. Students using computers may have access to a spell check but not to a grammar check. Adult supervision must be present at all times.
7. At no time should accommodations compromise the standards of the examination. The student is expected to demonstrate the same knowledge as the other students in his or her class and should be marked accordingly by the marking Teacher.